

# ApartmentManagerXP

*eXcellent Performance*

## Finance & Op Reports

Updated 10/1/14



**Created By A Property Manager For Property Managers**

**NOTE: All names and addresses are fictitious and used to illustrate report formats only. The names and addresses Do Not represent real people or places.**

| G/L - Choice #4.11A - Balances Due - All Owners                                   |                        |   |                      |                 |           | \$ > 100   | 2014                  |  |
|---|------------------------|---|----------------------|-----------------|-----------|--|-----------------------|--|
| All Owners  | Month = Sep-2014       | Report Date: Friday, September 26, 2014   | Report Time: 3:34 PM | AC - 302        | LSPd      |  |                       |  |
| 038 Levi*   | 82 West 8th - 1- 1     | \$2,245   | 290-5422 C           | 543-8842H       | 1/31      | \$820  |                       |  |
| 019 Hudon*  | 3 North Jackson - 1- 1 | \$2,024   | (800) 220-2170W      | 419-8005C       | 258-0256H | 1/17   | \$400                 |  |
| 078 Chael*  | 2271 N.Rodney--        | \$1,837   | (856) 241-1468W      | (856) 203-5898C | 377-2451H | 2/5  | \$300                 |  |
| 080 OPEN080   | 88 Layton Court--      | Vacant ... 325 Day Target rent \$900 ... House - 3 BR ... Prospect is T.Anderson 3/1/14 |                      |                 |           |  |                       |  |
| 086 OPEN086   | 10 West 30th - 1-      | Vacant ... 284 Day Target rent \$850 ... 3BR 1BA ... Prospect is none                   |                      |                 |           |  |                       |  |
| New balance to collect.....   |                        | \$35,453  | 38 Tenants w/Bal due | 55%             | 2 vacant  | 3%   | 69 Total units        |  |
| <b>CP &amp; MP Rents</b>  |                        | <b>Total Vacant Target Rent \$1,750</b>   |                      |                 |           |  | 0 Units being rehabed |  |
| XYZ Management Company  |                        |   |                      |                 |           |  | 2 Units vacant        |  |
| Last Name *=12 Tenants are currently in court system with total balance of \$17,7 |                        |   |                      |                 |           | Input open ## tenant prospect info into Tenant Profile |                       |  |
|   |                        |   |                      |                 |           | CP Rents are from Company owned Properties             |                       |  |
|   |                        |   |                      |                 |           | MP Rents are from other owner Managed Properties       |                       |  |

| G/L - Choice #4.11B - Court Schedule Dates for Tenants with Past Due Rents - All Owners |                        |           |                      |      |                 |               |      |       |                        |            | 2014   |                         |                      |
|---|------------------------|-----------|----------------------|------|-----------------|---------------|------|-------|------------------------|------------|--|-------------------------|----------------------|
| XYZ Management Company  |                        |           |                      |      |                 |               |      |       |                        |            | Month = Sep-2014                                 | Report Date: 09-26-2014 | Report Time: 3:37 PM |
| All Owners  |                        |           |                      |      |                 |               |      |       |                        |            | 2  |                         |                      |
|   | SPDR                   | Log #     | 5 Day                | File | Court           | Time          | Writ | Evict | DDD                    | Action No  | Date   | LSPd                    |                      |
| 063 Milard  | 1129 W. 4th - 3- 3     | \$885     | 921                  | 2/2  | 2/13/13         | 3/25 8:30 AM  |      |       | 4/24                   | JP13-13-00 | 1/10   | \$100                   |                      |
| 004 Wilson  | 55 Homestead Rd- 2- 2  | \$1,879   | 984                  | 9/27 | 10/7/13         | 11/25 8:30 AM |      |       | 12/25                  | JP13-13-01 | 1/9  | \$583                   |                      |
| 019 Hudon   | 3 North Jackson - 1- 1 | \$2,024   | 987                  | 10/2 | 10/15/13        | 11/25 8:30 AM |      |       | 12/25                  | JP13-13-01 | 1/17   | \$400                   |                      |
| New balance to collect.....   |                        | \$23,276  | 38 Tenants w/Bal due | 55%  | 2 vacant        | 3%            |      |       | 69 Total units         |            |  |                         |                      |
| Sep- total charges.....   |                        | \$0       |                      |      |                 |               |      |       |                        |            | 0 Units being rehabed                            |                         |                      |
| Sep- total payments.....  |                        | \$0       | 0 Payments           | 0%   | 0 Tenants R-PIF | 0%            |      |       | 15 Tenants \$0-Bal 22% |            |  |                         |                      |
| % Month passed....  |                        | 87%       | % collected MTD      |      |                 |               |      |       |                        |            |  |                         |                      |
| YTD total charges.....  |                        | \$107,238 | % Collected YTD      |      | 70%             |               |      |       |                        |            |  |                         |                      |
| YTD total payments.....   |                        | \$75,247  |                      |      |                 |               |      |       |                        |            |  |                         |                      |
| YTD balance to collect.....   |                        | \$31,991  |                      |      |                 |               |      |       |                        |            |  |                         |                      |
| Bad debt.....   |                        | \$8,715   |                      |      |                 |               |      |       |                        |            |  |                         |                      |
| <b>CP &amp; MP Rents</b>  |                        |           |                      |      |                 |               |      |       |                        |            | Input scheduled court date into judgment data    |                         |                      |
|   |                        |           |                      |      |                 |               |      |       |                        |            | CP Rents are from Company owned Properties       |                         |                      |
|   |                        |           |                      |      |                 |               |      |       |                        |            | MP Rents are from other owner Managed Properties |                         |                      |

| G/L - Choice #5 - Summary statement of all charges and payments for one tenant |          |       |                              |        |                              |         | 2014                    |                      |
|--|----------|-------|------------------------------|--------|------------------------------|---------|-------------------------|----------------------|
| XYZ Management Company   |          |       |                              |        |                              |         | Report Date: 02-10-2014 | Report Time: 1:45 PM |
| This report is for tenant: R Alexander   |          |       | Unit ID: 071                 |        | Info for: 2014               |         |                         |                      |
| On-tenant  |          |       | Address: 4121 North Union -- |        | Monthly Rent: \$650          |         |                         |                      |
| Lease Start: 6/1/2012  |          |       | Wilmington, DE 19805-        |        | Per Diem: \$21.67            |         |                         |                      |
| Entry  | Month    | Date  | Type                         | Amount | Comment                      | Balance |                         |                      |
| 00015  | January  | 01/02 | Charge                       | \$412  | Balance due as of 12/31/2013 | \$412   |                         |                      |
| 00117  | January  | 01/01 | Charge                       | \$650  | Rent for January 2014        | \$1,062 |                         |                      |
| 00194  | January  | 01/06 | Charge                       | \$32   | Late fee for January         | \$1,094 |                         |                      |
| 00221  | January  | 01/10 | Payment                      | \$750  | DOCATO                       | \$344   |                         |                      |
| 00350  | February | 02/01 | Charge                       | \$650  | Rent for February 2014       | \$994   |                         |                      |

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| G/L - #9 - DCT - Daily Collection Totals <i>By Date</i> for All Owners |            |         |             |            |                           |                 |           |            |      | 2014   |       | Start Date: 9/26 |
|--|------------|---------|-------------|------------|---------------------------|-----------------|-----------|------------|------|--|-------|------------------|
| XYZ Management Company   |            |         |             |            |                           |                 |           |            |      | Report Date: 09-26-2014 @ 4:29 PM                  |       | End Date: 9/26   |
| RDate  | E Date     | Entry#  | Unit#       | Tenant     | Unit ID                   | Owner           | Month     | Date       | Type | Amount   | T/INT | Comment          |
| 09/26/2014   | 09/26/2014 | 00526   | 058         | Levi, N.   | 036-82 West 8th - 1-1     | JYZ Mgmt.       | September | 09/26/2014 | P    | \$2,948  |       | DOCATO           |
| 09/26/2014   | 09/26/2014 | 00527   | 019         | Hudson, J. | 019-3 North Jackson - 1-1 | JYZ Mgmt.       | September | 09/26/2014 | P    | \$2,000  |       | DOMO ETC         |
| 09/26/2014   | 09/26/2014 | 00528   | 075         | Chael, K.  | 075-2271 N.Rooney-        | JYZ Mgmt.       | September | 09/26/2014 | P    | \$2,762  |       | DOCATO           |
| 09/26/2014   | 09/26/2014 | 00529   | 060         | Dallas, G. | 060-1129 W. 4th - 1-1     | Jack Cross      | September | 09/26/2014 | P    | \$1,178  |       | DOCATO           |
| 4 Payments   |            |         |             |            |                           |                 |           |            |      | DOCA SD T.Jones 529W7 Cash for a Security Deposit  |       |                  |
|  |            |         |             |            |                           |                 |           |            |      | DOMO ETC Water 721W4 Money Order for Sec Dep       |       |                  |
| <b>GL#9 - DCT Report by date</b>                                       |            |         |             |            |                           |                 |           |            |      | DOCA = Drop Off Cash, CK = Check, MO = Money Order |       |                  |
| Start Date: 9/26/2014 End Date: 9/26/2014                              |            |         |             |            |                           |                 |           |            |      | DD = Direct Deposit                                |       |                  |
|  |            |         |             |            |                           |                 |           |            |      | CR = Credit Non Taxable                            |       |                  |
|  |            |         |             |            |                           |                 |           |            |      | SD = Security Deposit                              |       |                  |
|  |            |         |             |            |                           |                 |           |            |      | ETC = Other Expense, Water 1125W4                  |       |                  |
| 3  | DOCA Total | \$6,885 | 2           | DOCA Total | \$5,707                   |                 |           |            |      |  |       |                  |
| 0  | DOCK Total | \$0     | 0           | DOCK Total | \$0                       |                 |           |            |      |  |       |                  |
| 1  | DOMO Total | \$2,000 | 1           | DOMO Total | \$2,000                   |                 |           |            |      |  |       |                  |
| 0  | DD Total   | \$0     | 0           | DD Total   | \$0                       |                 |           |            |      |  |       |                  |
| 0  | CR Total   | \$0     | 0           | CR Total   | \$0                       |                 |           |            |      |  |       |                  |
| 0  | SD Total   | \$0     | 0           | SD Total   | \$0                       |                 |           |            |      |  |       |                  |
| 0  | ETC Total  | \$0     | 0           | ETC Total  | \$0                       |                 |           |            |      |  |       |                  |
| Grand Total  |            | \$8,885 | Grand Total |            | \$7,707                   |                 |           |            |      |  |       |                  |
| <b>CP Rents &amp; MP Rents</b>   |            |         |             |            |                           | <b>CP Rents</b> |           |            |      |  |       |                  |

| Move Out and EVictions by Dollars |            |            |            |            |            |            |            | 2/10/2014 |
|-----------------------------------|------------|------------|------------|------------|------------|------------|------------|-----------|
| Month                             | 2007       | 2008       | 2009       | 2010       | 2011       | 2012       | 2013       |           |
| 1                                 | \$9.00     | \$709.00   |            | \$1,147.00 | \$3,622.00 | \$2,358.68 | \$4,977.90 |           |
| 2                                 | \$1,392.00 | \$4,588.00 | \$1,455.00 |            | \$921.00   | \$1,549.67 | \$991.73   |           |

| Move Out and EVictions by Month |      |      |      |      |      |      |      | 2/10/2014 |
|---------------------------------|------|------|------|------|------|------|------|-----------|
| Month                           | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |           |
| 1                               | 2    | 1    |      | 2    | 2    | 2    | 4    |           |
| 2                               | 2    | 5    | 1    | 2    | 3    | 1    | 3    |           |

| Commissions - Owners Statement *(Tenant's Payments - Owner's Charges) by Unit |         |       |         |                                |   |             |                            |                      |  | 2014 |
|---|---------|-------|---------|--------------------------------|---|-------------|----------------------------|----------------------|--|------|
| owner: Jack Cross   |         |       |         |                                | Report Date: 02-10-2014                             |             |                            | Report Time: 2:06 PM |  |      |
| This report is for tenant: T. R Street  |         |       |         | Address: 064-11 S. Franklin -- |   |             | Information for year: 2014 |                      |  |      |
| Entry   | Month   | Date  | Type    | Amount                         | Comment   | S/T Balance |                            |                      |  |      |
| 00979   | January | 01/07 | Payment | \$541                          | G/L Entry# 00199 Rent Payment - Commission = 600-60 | (\$541)     |                            |                      |  |      |
| This report is for tenant: C. Lohan   |         |       |         | Address: 065-10 S. Franklin -- |   |             | Information for year: 2014 |                      |  |      |
| Entry   | Month   | Date  | Type    | Amount                         | Comment   | S/T Balance |                            |                      |  |      |
| 00989   | January | 01/23 | Payment | \$271                          | G/L Entry# 00269 Rent Payment - Commission = 300-30 | (\$2,879)   |                            |                      |  |      |
| 00983   | January | 01/09 | Payment | \$461                          | G/L Entry# 00217 Rent Payment - Commission = 500-50 | (\$3,330)   |                            |                      |  |      |
| <b>Rents Collected for Jack Cross during January, 2014..... \$3,330</b>       |         |       |         |                                |   |             |                            |                      |  |      |

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## J Choice # 3 Open PDRent Judgments for Past Tenants 2014

JR=Judgment Reason    PDR=Past Due Rent    DAM=Damages    DIS=Dismissed    \*=Eviction Date

| Entry        | Tenant Unit ID                | Judgment   |               | M/O or EV    |              | Court Notification |      |
|--------------|-------------------------------|------------|---------------|--------------|--------------|--------------------|------|
|              |                               | Date       | Civil Action# | \$ OJA Date  | \$ TJA       |                    |      |
| 054          | Davis                         | 10/01/2001 | J010801       | \$708.00     | 10/15/2001 * | \$960              | Open |
| 113          | Dawkins                       | 07/08/1999 | JP 13-99      | \$647.00     | 9/8/2000 *   | \$7,132            | Open |
| 952          | Cole 080-88 Layton Court--    | 09/30/2013 | JP 13-13-00   | \$373.67     | 10/28/2013 * | \$1,209            | Open |
| 867          | Parker 080-88 Layton Court--  | 06/21/2012 | JP 13-12-0    | \$3,594.00   | 7/17/2012 *  | \$4,416            | Open |
| 951          | Russel 086-10 West 30 th - 1- | 11/20/2013 | JP 13-13-00   | \$3,420.00   | 12/6/2013 *  |                    | Open |
| 195          | Bey 1010 N. Lombard Apt. B    | 01/09/2001 | J000702       | \$578.00     |              |                    | Open |
| 242          | Walker 511 W. 3rd St.         | 01/23/1996 | JP 1395       |              |              |                    | Open |
| <b>Total</b> |                               |            |               | \$176,493.57 |              | \$169,035          |      |

## J Choice #10 Open Judgments & Court Schedule for Current Tenants with Past Due Rent Sorted by Log #

### PDR Judgments (Tenant = Current & Court = Open) 2014

JR=Judgment Reason    PDR=Past Due Rent    Report Date 2/10/2014    Report Time 2:32 PM

| Log #                                  | Tenant Unit ID                   | Court          |      | Judgment |         |   | Jud Type | Current PDR Balance |                |
|--|----------------------------------|----------------|------|----------|---------|---|----------|---------------------|----------------|
|  |                                  | 5 day          | File | Date     | Time    | Writ  |          |                     | Evict          |
| 921                                    | Milard 083-1129 W. 4th - 3- 3    | 2/2            | 2/13 |          |         |   |          | \$0                 |                |
| 964                                    | Wilson 004-55 Homestead Rd- 2- 2 | 9/27           | 10/7 |          |         |   |          | \$0                 |                |
| 989                                    | Hudon 019-3 North Jackson - 1- 1 | 1/4            | 1/14 | 02/24    | 1:00 PM |   | IP       | \$2,024             |                |
| 991                                    | Chael 078-2271 N.Rodney--        | 1/4            | 1/28 |          |         |   | IP       | \$1,837             |                |
| 992                                    | Farebanks 028-829 West 7th --    | 1/6            | 1/22 |          |         |   | IP       | \$459               |                |
| <b>16 Tenants Total</b>                |                                  |                |      |          |         | <b>10 Tenants with Open Judgement Total</b> |          | \$8,510             | <b>\$8,891</b> |
| <b>6 Tenants Actively in Court for</b> |                                  | <b>\$8,891</b> |      |          |         |   |          |                     |                |

## Management Report - Garnishment payments

### GR Choice #4 - Summary of all garnishment payments collected vs judgment charges 2014

XYZ Management Company    Report Date: 02-10-2014    Report Time: 2:35 PM

| Name                         | JL#      | Entry# | Pmt. Date | Charge  | Pmt   | Status | J Reason |
|------------------------------|----------|--------|-----------|---------|-------|--------|----------|
| Nickson, J.                  | 757      | 00001  | 01/01/14  | \$866   |       | O      | DAM      |
| Nickson, J.                  | 757      | 00023  | 01/24/14  |         | \$200 | O      | DAM      |
| Candy, J.                    | 926      | 00013  | 01/01/14  | \$1,639 |       | O      | PDR      |
| <i>Subtotal of payments:</i> |          |        |           |         | \$0   |        |          |
| Miller, Rashonda             | 290      | 00014  | 01/01/14  | \$2,083 |       | O      | PDR      |
| <i>Subtotal of payments:</i> |          |        |           |         | \$0   |        |          |
| Total Charges....            | \$22,985 |        |           |         |       |        |          |
| Total Payments....           | \$496    |        |           |         |       |        |          |
| % Collected YTD...           | 2%       |        |           |         |       |        |          |

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## M Choice 3 - Summary of Open Maintenance Reports

2014

| Entry | P | Tenant    | Unit - Apt - Floor | Cell #         | Key #    | Date  | DO  | Request   | Monday, February 10, 2014 |
|-------|---|-----------|--------------------|----------------|----------|-------|-----|---|---------------------------|
| 2127  | H | Lawrence  | 216 N Madison -    | (814) 386-5465 | A179/A77 | 1/9   | 32  | install newthermosat  |                           |
| 2146  | H | Jackson   | 82 West 6th - 1- 1 | 290-5422       | F59/A173 | 1/29  | 12  | 1. toilet handle is broken 2. refrigerator not closing (maybe gaskett)  |                           |
| 1998  |   | Rodriguez | 4121 North Union - | 442-1692       | F165/A19 | 9/6   | 157 | Per CJC - Replace the tub   |                           |
| 2045  |   | Gibbs     | 1129 W. 4th - 1- 1 | 463-1457       | /A6      | 10/17 | 116 | -Tear off & replace with GMS white (30#feet)<br>-Replace any rotton plywood 3/4<br>-3rd floor roof+ 2nd floor roof (no front porch) |                           |

Average Days Open 45

## M Choice 2 - Completed Maintenance Request 2014

Pierce  
19 West 7th St Apt. 2  
Wilmington, DE 19801-

XYZ Management Company  
112 S Heald  
Wilmington, DE 19801  
(302) 123-4567

**Entry#** 2153

**Date of Request** 02/06/2014

**Month of Request** February

**Repair Date** 02/06/2014

**Technician name** Andy

**Material**

**Labor hours** 1

**Date Completed** 02/06/2014

**Tenant Last Name** Pierce

**Unit#** 013

**Unit ID** 013-19 West 7th - 2- 2

**Charge to** Owner

**Status** Closed

**Material Amount** \$50.00

**Labor Amount** \$65.00

**Total Amount** \$115.00

**Request** replace the pilot burner assembly

**Comment**

replaced pilot burner assembly

**Please remit the total amount due of \$115**

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## M - Choice #6 Maintenance Performance Report

The number of total workorders received during 1/1/2014 and 1/31/2014 is 29

Total number of workorders completed during 1/1/2014 and 1/31/2014 is 26

% completed 90%

**As of: Monday, February 10, 2014**      The # of workorders remaining open is 12

| Maintenance Code | Trade        | MTD# Completed | MTD % Completed |
|------------------|--------------|----------------|-----------------|
|                  | unclassified | 2              | 7%              |
| 2                | Electrical   | 1              | 3%              |
| 3                | Plumbing     | 2              | 7%              |
| 4                | Heating      | 10             | 34%             |
| 7                | Roofing      | 2              | 7%              |
| 9                | other        | 7              | 24%             |
| 10               | appliance    | 1              | 3%              |
| 11               | Locks        | 1              | 3%              |
|                  |              | 26             | 90%             |

### *M Choice 4.2 - Work Orders Closed for Chris Jones in January*

**2014**

| Tenant Name | Unit - Apt# - Floor | Request Date                        | Request                    | Comment/Repairs   | M Code | Finish Date | DTC | M&L Cost                       | Charge to   |
|-------------|---------------------|-------------------------------------|----------------------------|---|--------|-------------|-----|--------------------------------|-------------|
| Rodriguez   | 4121 North Union -- | 1/10/14                             | hole in front of house     | covered hole with plywood and orange cone, called the city and police | 9      | 1/10/14     | 0   | \$200                          | Chris Jones |
| Rodriguez   | 4121 North Union -- | 1/14/14                             | Fill in blocks due to hole | blocks were filled  | 9      | 1/14/14     | 0   | \$165                          | Chris Jones |
| Rodriguez   | 4121 North Union -- | 1/15/14                             | cement cracks              | cracks were cemented  | 9      | 1/15/14     | 0   | \$65                           | Chris Jones |
| other       | 3                   | <i>Average Days to Complete 0.0</i> |                            |   |        |             |     |                                |             |
|             |                     |                                     |                            |   |        |             |     | <i>Owner Total: \$430</i>      |             |
|             |                     |                                     |                            |   |        |             |     | <i>Tenant Total: \$0</i>       |             |
|             |                     |                                     |                            |   |        |             |     | <i>Work Orders Completed 3</i> |             |

### *OAI-2 Open Office Action Items*

**2014**

| Entry | Date  | Priority | Action   | Phone | Fax | S |
|-------|-------|----------|--|-------|-----|---|
| 01064 | 10/24 | H        | Call Lawyer @ Rashonda Baker judgment  |       |     | 0 |
| 01080 | 12/21 | H        | Baker info to Morton - Recorder of Deeds for mtg. info                                 |       |     | 0 |
| 01071 | 10/25 | M        | Prepare paperwork for 216 rent increase - due 11/2                                     |       |     | 0 |
| 01194 | 12/23 | M        | Procedure - What to do in the AM at AKA office and What to do at the COB at AKA office |       |     | 0 |
| 01150 | 11/12 | L        | buy 10 30" white mini blinds from lowes  |       |     | 0 |

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## PR #1 All Currently Managed Properties

2014

| Unit# | Address             | Floor | Apt | Unit ID                   | Target Rent | Owner Name | Description                    |
|-------|---------------------|-------|-----|---------------------------|-------------|------------|--------------------------------|
| 001   | 44 Homestead Rd     | 1     | 1   | 001-44 Homestead Rd- 1- 1 | \$850       | XYZ Mgmt.  | 1st fl-2 bed 1ba gas h/a heat  |
| 002   | 44 Homestead Rd     | 2     | 2   | 002-44 Homestead Rd-2- 2  | \$850       | XYZ Mgmt.  | 2nd fl 2 bed 1 ba gas h/a heat |
| 003   | 55 Homestead Rd     | 1     | 1   | 003-55 Homestead Rd- 1- 1 | \$850       | XYZ Mgmt.  | 1st fl 2 br 1 ba gas h/a heat  |
| 004   | 55 Homestead Rd     | 2     | 2   | 004-55 Homestead Rd-2- 2  | \$850       | XYZ Mgmt.  | 2nd fl 2br 1ba gas h/a heat    |
| 005   | 17 West 3rd St      | 1     | 1   | 005-17 West 3rd - 1- 1    | \$825       | XYZ Mgmt.  | 1fl = 2br = 1ba = gas h/water  |
| 085   | 1306 Elm Street     |       |     | 085-1306 Elm Street--     | \$900       | XYZ Mgmt.  | 3 BR- 1BA - gas hot water      |
| 086   | 10 West 30th Street | 1     |     | 086-10 West 30th - 1-     | \$850       | Tom Jones  | 3BR 1BA                        |
|       |                     |       |     |                           | \$43,915    |            |                                |

## PR #2 - Water Conservation Maintenance Report

2014

| Unit ID                 | B/C/H2O In<br>Change Date | FV H2O Out<br>Change Date | Tub<br>Faucet | Kitchen<br>Faucet | Bath<br>Faucet | SD/CO<br>Battery | Heater<br>Filter | Tech       |
|-------------------------|---------------------------|---------------------------|---------------|-------------------|----------------|------------------|------------------|------------|
| 011-21 West 8th - 3- 3  |                           |                           |               |                   |                |                  |                  |            |
| 025-216 N Madison --    |                           |                           |               |                   |                | 1/10/2011        |                  | CC3VALMB2H |
| 064-11 S. Franklin --   | 10/06/2009                | 10/13/2011                |               |                   |                | 10/6/2009        |                  | CS3VABL2H  |
| 065-10 S. Franklin --   |                           | 10/13/2011                |               |                   |                | 1/29/2011        |                  | CS3VABLRMB |
| 080-88 Layton Court--   |                           | 02/13/2012                |               |                   |                |                  |                  |            |
| 061-1129 W. 4th - 2- 2A |                           | 08/20/2012                |               |                   |                |                  |                  | Chris S    |

## TR Choice 1B - Current Tenant Report By Lease Renewal Month

2014

| Tenant | Name      | Unit ID                  | Start Date | # Mo | W Phone        | C Phone        | H Phone  | Actual Rent | Locks | Bldg | FSDB | FPAS |
|--------|-----------|--------------------------|------------|------|----------------|----------------|----------|-------------|-------|------|------|------|
| 0022   | T. Arthur | 077-2261 Belamore Pl- 1- |            |      |                | (302) 379-0819 |          | \$0         | NM8   |      |      | A19  |
| 0339   | P. Dwight | 042-521 North Madison -- | 01/01/2011 | 38   | (302) 998-0101 | (302) 723-4627 | 984-9561 | \$975       |       | A189 |      | A198 |
| 0472   | I. Biber  | 033-61 West 8th - 3- 3   | 01/01/2014 | 2    | (302) 855-7427 | (302) 723-3886 |          | \$535       | NM52  | F4   |      | A169 |
| 0471   | H. Ransic | 046-30B Belamore - 2- 2  | 01/01/2014 | 2    | (201) 532-0814 | (203) 751-4589 |          | \$850       |       | A200 |      | A22  |
| 0470   | G. Rivers | 032-61 West 8th - 2- 2   | 01/01/2014 | 2    |                | (287) 257-8986 |          | \$800       | NM52  | A25  |      | A146 |

## TR Choice 1.1 - Current Tenant Birthday Report

2014

| Tenant | Name         | DOB   | Unit ID                   | Start Date | # Mo | W Phone        | C Phone        | H Phone  | Actual Rent |
|--------|--------------|-------|---------------------------|------------|------|----------------|----------------|----------|-------------|
| 0130   | M. Steveson  | 01/12 | 034-63 West 8th - 1- 1    | 05/01/2008 | 94   | (302) 995-3088 | (302) 425-5848 |          | \$800       |
| 0423   | U. Ball      | 01/13 | 018-29 West 10th - 2- 4   | 07/01/2012 | 20   |                | (302) 287-7953 |          | \$885       |
| 0245   | F. A. Cooper | 01/17 | 003-55 Homestead Rd- 1- 1 | 11/01/2008 | 64   | (302) 852-3341 | (302) 781-3948 |          | \$850       |
| 0327   | I. Wilson    | 01/28 | 004-55 Homestead Rd- 2- 2 | 10/01/2010 | 41   |                | (302) 357-1474 | 408-4491 | \$864       |
| 0438   | G. Brett     | 02/02 | 007-17 West 3rd - 2- 3    | 01/01/2013 | 14   | (302) 656-1203 | (302) 290-2121 |          | \$700       |
| 0451   | P. Lawrence  | 02/08 | 068-810 W 5th --          | 03/01/2013 | 12   | (302) 855-3099 | (302) 482-7412 |          | \$725       |
| 0454   | R. Banderas  | 02/15 | 062-1129 W. 4th - 2- 2B   | 03/01/2013 | 12   | (302) 543-7305 | (302) 353-8887 |          | \$350       |
| 0419   | R. Alexander | 02/27 | 071-4121 North Union --   | 06/01/2012 | 21   | (302) 576-8000 | (302) 442-1692 |          | \$850       |

**NOTE: All names and addresses are fictitious and used to illustrate report formats only. The names and addresses Do Not represent real people or places.**